

2024 YouthBuild RFP Q&A

Q: Page 7 states that the period of performance is from July 1, 2024- September 30, 2027, which is 3 years and 3 months. The budget worksheet on page 13 indicates that this is a 2-year budget. Please clarify.

A: This is a 2-year contract with a 1-year extension so it could be awarded for up to an additional year. The grant itself is a 40-month grant (4-month planning period, 24 month active programming, and 12 months of follow-up)

Q: Page 3 indicates the estimated total contract is capped at \$763,842 and it breaks down the amounts for wages, Work based learning, etc. What contract time frame is this contract amount over? Can the funds be distributed differently than how they are broken down?

A: The estimated cap is based on a 3-year budget, what we would like to see from bidders is a 2-year grant budget as explained later in the RFP. The categories listed are what we currently have approved through our awarded budget in this grant award. They are meant to be a guideline for any bidder but does not mean submissions cannot change some of this breakdown. We would like to see a proposal that we can then work through and negotiate with the awarded bidder.

Q: Is there a cap on administrative costs?

A: Yes, 10% can be administrative costs.

Q: The budget worksheet shows a total YouthBuild budget of \$549,784. Why is this different than the amount indicated on page 3 of \$763,842? What are the leveraged funds of \$159K – are those other sources such as WIOA?

A: As answered in other questions, we are asking for a 2-year budget for submissions with an allowable 1-year extension for the 3rd year of programming. These funds are being held for that 3rd year of programming.

Q: Will the staff that work in this project need to have space/facility to rent or will space at the WorkOne be available to them or space at a partner locations?

A: Space will be provided at partner locations and within Eastern Indiana Works offices.

Q: Page 13 of the RFP includes Attachment 2 – Budget Estimate Worksheet. This worksheet has lines for Profit and Indirect charges but does not have funds assigned to these line items. Can we assume that we can charge a reasonable portion of the unassigned Admin funds to these line items for both YouthBuild and Leverage Funds?

A: The categories listed are what we currently have approved through our awarded budget in this grant award. They are meant to be a guideline for any bidder but does not mean submissions cannot change some of this breakdown. We would like to see a proposal that we can then work through and negotiate with the awarded bidder.

Q: Assuming profit and indirect are allowable, are there caps on either profit or indirect percentages that can be charged to the contract?

A: Indirect Cap is 10% and the Profit is 5%